



Los Angeles Unified School District  
Le Conte Middle School  
**English Learner Advisory Committee (ELAC)**  
Minutes

<https://lausd.zoom.us/j/88554470026>

& Parent Center *Centro de Padres*

Wednesday, January 14, 2026

9:00 a.m.

Spanish oral interpretation provided by: Juan Romero, TSP Advisor

Written translation by: Juan Romero, TSP Advisor

**I. WELCOME | CALL TO ORDER:**

1. Alma Alvarado, Chairperson, welcomed the committee and the public.
2. The meeting was called to order at 9:04 a.m. by Alma Alvarado, Chairperson.

**II. FLAG SALUTE:**

The Pledge of Allegiance was led by Alma Alvarado, Chairperson.

**III. PUBLIC COMMENT:**

1. An opportunity was given for members of the public to address the committee.
2. No members of the public addressed the committee.

**IV. ROLL CALL | ESTABLISH QUORUM:**

ELAC Roster			Present	Not Present
Alma	Alvarado	Chairperson	Present	
Alejandra	Guzman Cartes	Secretary	Present	
Maria Isabel	Gonzalez	Parliamentarian	Present	
Vanessa	Quintero	Member		Not Present
Yuvi	Juarez	Member		Not Present

1. Roll call was conducted by Alejandra Guzman Cartes, Secretary.
2. The quorum was established.

**V. REVIEW AND APPROVAL OF MINUTES (ACTION):**

1. Juan Romero, TSP Advisor, handed out the minutes to ELAC members in attendance and shared them on the Zoom screen with ELAC members participating via Zoom.
2. The members were given time to read the minutes in silence.
3. No changes were made.
4. A motion to accept the minutes was made by *Maria Isabel Gonzalez, member*.
5. The motion was seconded by *Alma Alvarado, member*.
6. The results were 3 in favor, 0 opposed and 0 abstained.
7. The motion carried.

**VI. PRESENTATIONS**



1. Juan Romero, TSP Advisor, presented the updated 2026–2027 English Learner SPSA measurable goals. Members were informed that the revisions were recommended by the LDW West English Learner Team. A question-and-answer session followed.
2. Juan Romero, TSP Advisor, presented the 2026-2027 contingency plan to ELAC.
  - a. \*A contingency plan was created in the event that additional funds are required to cover unforeseen cost, such as salary increases or a budget shortage. Under Budget Line 7S046, the plan is to review all staffing allocations, including salary expenditures, and make necessary adjustments based on the final confirmed amount of the budget shortfall. These adjustments may include reducing workdays or positions. Under Budget Line 7E046, the plan is to reduce funds allocated for workshops in order to address the shortage. \*(shortage)
  - b. \*\*In the event of a budget overage, under Budget Line 7S046, additional funds will be allocated to Teacher X-Time (Tutor), and/or additional non-position funding lines. Under Budget Line 7E046, the additional funds will be allocated to workshops. \*\*(overage)

## VII. NEW BUSINESS:

- **REVIEW SSC RESPONSE TO ELAC RECOMMENDATION(S)**

Juan Romero, TSP Advisor, informed the ELAC that SSC had the following response to the committee’s recommendation on:

**ELAC recommends offering parent workshops focused on learning English and developing basic computer skills. The committee also recommends that these workshops be offered in a hybrid format (in-person and virtual) to increase accessibility for families.**

- The SSC noted that this recommendation is already in progress, as English classes for parents are scheduled to begin in the second semester. The committee also discussed the possibility of offering classes to support computer skill development. However, SSC raised a concern regarding a hybrid format for technology classes, as parents who are still learning how to use devices may find it challenging to participate effectively in a virtual setting.

**ELAC recommends that school staff increase supervision in student restrooms during breaks, class transitions, and throughout the day to help deter and address concerns related to student vaping.**

- The SSC acknowledged that staff members are currently supervising restrooms; however, they do not enter the restrooms while students are inside. As a result, some students may engage in vaping or other inappropriate behaviors when adults are not present. The school will



continue to monitor restrooms to the extent appropriate and reinforce supervision practices.

**ELAC recommends that the school provide additional support and clearer communication for parents and students with IEPs, including informational sessions and guidance on navigating special education services.**

- The SSC agreed that this is an excellent recommendation and expressed interest in implementing additional informational sessions to support families of students with IEPs in the near future.

**ELAC requests information regarding whether the school has a workout space available for parents and, if not, recommends exploring options that might support parent wellness and engagement.**

The SSC agreed that this is a thoughtful idea; however, Mr. Duran will need to consult with the district regarding liability concerns. He anticipates that Risk Management may have reservations about allowing parent use of the workout space.

A question-and-answer session followed.

• **MAKE ELAC RECOMMENDATION(S) TO SSC (ACTION)**

1. **ELAC recommends that Mr. Duran continue supporting parents and the community by requesting ongoing police presence and monitoring around the school to help maintain a safe and secure environment.**
2. **ELAC recommends that Le Conte MS coordinate with Bernstein SH regarding the Safe Passages program in order to continue supporting student safety during their travel to and from school.**

Alejandra Guzman Cartes, member, made a motion to accept the ELAC recommendations to the School Site Council as presented.

The motion was seconded by Alma Alvarado, member.  
The results were 3 in favor, 0 opposed and 0 abstentions.  
The motion carried.

**VIII. ANNOUNCEMENTS**

Juan Romero, TSP Advisor announced the following items:

- Next ELAC meeting on Wednesday, February 18, 2026.
- SSC Meeting will be on Thursday, January 15, 2026 @3:30p.m.

**IX. ADJOURNMENT (ACTION)**

- a. A motion to adjourn the meeting was made by Alejandra Guzman Cartes, member.
- b. The motion was seconded by Maria Isabel Gonzalez, member.
- c. The results were 3 in favor, 0 opposed and 0 abstentions.



- d. The motion carried.
- e. The meeting was adjourned at 9:40 a.m.

These minutes were submitted by Alejandra Guzman Cartes, secretary and were distributed to every member.